

MILES FRANKLIN PRIMARY SCHOOL

Achieving Educational Excellence in a Caring Environment



Alderman St Evatt, ACT 2617 - Ph: (02) 6142 2770

Incidents, Illness and Infectious Disease Procedure

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Review date: 16/11/23 **Next review:** 16/11/24

Related policies and procedures: Medical Conditions, Critical and Non Critical Incident Management and Reporting Policy (ACT Education Directorate) Critical/Non-Critical Incident Management and Reporting Policy - Education

This procedure must be read in conjunction with the Infectious Diseases - Outbreak Procedures and Exclusion
Periods Policy(ACT Education Directorate) Infectious Diseases - Outbreak Procedures and Exclusion Periods Policy - Education

All Government Preschools are governed by the Workplace, Health and Safety Act 2011 as well as the Education and Care Services National Regulations with respect to the management and reporting of an incident, injury, or trauma. The following policy explains the process for ensuring compliance with both laws.

Miles Franklin Preschool implements the Incident, Injury, Illness and Trauma record form as a record for all minor injuries requiring First Aid. This record is sufficient for incidents and injuries that are minor including:

- Single minor grazes or blisters
- Applications of band aids
- Bites, stings without a reaction
- Bleeding nose (non-incident related)
- Minor allergic reactions (controlled by medication)
- Headaches (non-incident related)
- Eye or skin irritation that can be alleviated through eye wash or controlled through medication provided by parent/carer.

Infectious diseases

Personal hygiene measures such as hand washing, covering the mouth and nose when coughing or sneezing, covering weeping sores, not sharing food or drinks and not attending school when ill or suffering from diarrhoea are important means of limiting the transmission of a number of common infectious conditions. The ACT Public Health Regulations 2000 require children with the following conditions, and children who have been in contact with the following conditions, to be excluded from preschool:

- Amoebiasis(entamoeba histolytica)
- Campylobacteriosis
- Chicken pox (varicella and herpes zoster)
- Conjunctivitis



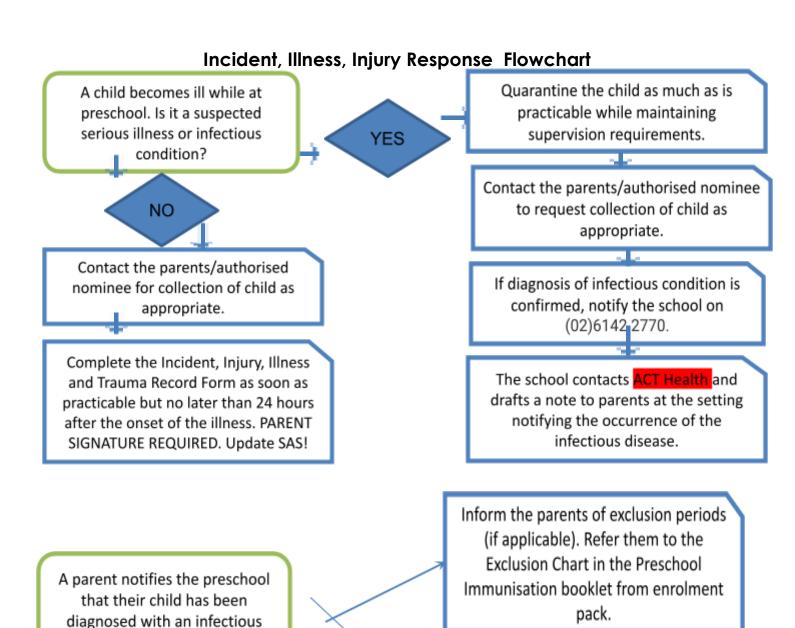


Incident, Illness, Injury Response Flowchart

- *Cryptosporidiosis
- Diarrhoea
- Giardiasis
- #Haemophilius influenza type b (Hib)
- Hand, Foot and Mouth disease
- *Hepatitis A
- Herpes (cold sores)
- Impetigo (school sores)
- Influenza and influenza like illnesses
- *Leprosy
- *#Measles
- Meningitis (bacterial)
- *Meningococcal infection
- *#Mumps
- *#Poliomyelitis
- Ringworm, scabies, pediculosis (lice), trachoma
- Rotavirus
- *#Rubella (German measles)
- *Salmonellosis
- *Shigellosis
- Streptococcal infection (including scarlet fever)
- *Tuberculosis
- *Typhoid and paratyphoid fever
- *#Whooping cough (pertussis)
- Worms (intestinal)

NQS: 2.1.2, 2.2.1, 3.1.2 Relevant Regulations: 85, 168(2)(b), 88, 168(2)(c),

^{*}These conditions must be notified by medical practitioners to the Chief Health Officer #These conditions must be notified by the school principal or principal carer to the Chief Health Officer. For exclusion periods, see information sheet provided in preschool information pack or



The school contacts ACT Health and drafts a note/email to parents at the setting, notifying the occurrence of the infectious disease.

disease.